

Stewardship Assistance Program (SAP) July 1 - June 30	2025-2026
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**Please contact MALT staff to discuss your project before submitting your application:**  
**Scott Dunbar at [sdunbar@malt.org](mailto:sdunbar@malt.org) or (415) 663-1158 Ext: 313**

## **Grant Proposal Form**

### **Applicant Information**

1. Property/Ranch Name: \_\_\_\_\_
2. Applicant Name \_\_\_\_\_
3. Total Estimated Project Cost \_\_\_\_\_
4. Grant Amount Requested (max. \$20,000) \_\_\_\_\_
5. Project Contact (if different from applicant) \_\_\_\_\_
6. Property Physical Address \_\_\_\_\_
7. Mailing Address (if different) \_\_\_\_\_
8. Telephone Number \_\_\_\_\_
9. Email \_\_\_\_\_
10. Project requires additional permits/ triggers compliance issues. No \_\_\_ Yes \_\_\_ (list permits required or compliance issues \_\_\_\_\_)
11. Is the applicant or landholder a current MALT board member, MALT staff member, or of immediate relation to either? [See [MALT Conflict of Interest \(COD\) Policy](#)]  
 No \_\_\_ Yes (explain relation) \_\_\_\_\_
12. Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_
13. Landholder Name and Signature authorizing project implementation (if not the applicant).  
 Name \_\_\_\_\_  
 Signature \_\_\_\_\_ Date \_\_\_\_\_

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### **Project Description**

Please provide sufficient detail to fully communicate the size, scope, intended goals, and impact of the proposed project.

**1. Project Summary:**

a. Briefly describe the size and general land use of the agricultural operation(s).

b. Briefly describe the project.

c. Describe how your project aligns with the focus of SAP: To plan, design, and implement conservation practices that increase agricultural productivity, improve soil and water quality, and build ecological health. If the project addresses an issue identified by MALT monitoring staff or in a MALT Creek Conservation Area Management Plan, please describe.

**2. Project Timeline:** Provide estimated completion dates for the project. (MALT shall not be held liable for any expenses incurred by applicants before the date of the Grant Agreement).

**Planned start date** \_\_\_\_\_

**Planned completion date** \_\_\_\_\_

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**3. Project Readiness:** Describe the stage of planning and design of your project and when it will be ready for implementation if funded. For example, is the project fully designed and shovel ready, or do certain details need to be finalized before construction begins?

**4. Project Deliverables:** Include a bulleted list of project deliverables. Include specific numbers and extent for each deliverable (Example of deliverables: Install one 5,000 gallon water tank, trench 430 feet of PVC water pipe, install 6,000 feet of cross fence, repair 550 feet of ranch road).

**5. Project Budget:** Please list budget line items that directly relate to the project scope in the table below, including materials and labor. Include an additional page if necessary. Attach available quotes.

Item	# of units	Cost per unit	Total
		<b>Total project cost</b>	
		<b>Total grant request</b>	

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**6. Project Budget Narrative:**

Describe the project budget:

- how the budget line items match with project tasks and intended outcomes and deliverables.
- describe any additional sources of funding, including in-kind support
- describe why the SAP funding sources is necessary

**7. Describe any other expected benefits and/or desired outcomes of the proposed project not listed above.**

**Supplemental Information:**

1. Quotes or bids for the work listed in the Project Budget
2. If relevant, map of the project site. MALT staff are available to assist with the creation of project maps.

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Completed proposals should be submitted to Scott Dunbar via email [sdunbar@malt.org](mailto:sdunbar@malt.org) or via mail at P.O. Box 809, Point Reyes Station, CA, 94956.