



Grant Proposal Form

Applicant Information

1. Project Name _____
2. Total Estimated Project Cost _____
3. Grant Amount Requested (Maximum \$50,000) _____
4. Property/Ranch Name _____
5. Applicant/Landowner Name _____
6. Project Contact or Operator/Lessee (if different) _____
7. Property Physical Address _____
8. Mailing Address (if different) _____
9. Telephone _____ 10. Email _____
11. Applicant Signature _____ Date _____
12. Landowner Signature (if lessee applicant) _____ Date _____
13. Property Easement Status (please check one) MALT easement No MALT easement
14. Is the applicant or landowner a current board member, staff member, or of immediate relation to either?
[See [MALT Conflict of Interest \(COI\) Policy](#)]
No Yes (explain relation) _____
15. How did you hear about MALT's small grants program? _____

Successful proposals include an applicant cost share of at least 10% of the total project cost. The 10% cost share is calculated from the total project cost once the project is completed. *(For a project that costs \$40,000, the landowner will be reimbursed \$36,000. For a project that is \$75,000 the applicant will be reimbursed at the maximum grant allowance of \$50,000.)*

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Key Logistics and Information

See small grants program guidelines for grant details, eligibility, deadline, and list of selection criteria.

- Technical assistance is available by appointment during the work week
- Office hours will also be offered on the following days at MALT's office:
 - o Tuesday, March 26, 2024 - 3pm to 6pm
 - o Thursday, March 28, 2024 - 3pm to 6pm

All proposals must be received by MALT by Friday, April 5, 2024, at 5pm. All projects must be completed within 18 months of grant execution, unless otherwise noted in the executed grant agreement. MALT will follow up nine months after project approval if we have not heard from the landowner/applicant.

MALT reserves the right to rescind funding if the project is not complete within 18 months of a signed Grant Agreement.

Please complete and submit your proposal online using the following Google Form: [MALT Small Grants Program Proposal Form](#). If using the Google Form, consider drafting your proposal in a separate document and copying and pasting narrative sections to avoid loss of information.

Completed proposals can also be mailed to Eric Rubenstahl, MALT Stewardship, P.O. Box 809, Point Reyes Station, CA, 94956.

Project Description

Please provide sufficient detail for the review committee to fully understand the size, scope, intended goals, and impact of the proposed project. Maximum word counts are provided for most questions.

1. **Project Summary: Describe how your project aligns with the theme “Biodiversity in Agricultural Working Lands”. Include key tasks and intended outcomes and deliverables of your project (250 word maximum).**
2. **Project Impact: Describe the size and general land use of the agricultural operation(s) and how this project will impact your operation(s). Describe how this project aligns with the short- and long-term goals of your operation(s) (500 word maximum).**
3. **Project Innovation: Describe how the project will employ innovative approaches to address the theme “Biodiversity in Agricultural Working Lands” (250 word maximum).**
4. **Project Timeline and Deliverables: Provide a project timeline with estimated completion dates for each project deliverable (MALT shall not be held liable for any expenses incurred by applicants before the date of the Grant Agreement).**

Project start date _____

Project completion date _____

| Project Timeline | | | | | |
|--|-----------|--------------|-------------|-------------|-----------|
| <i>Please describe the phases of your project by using phrases like: planning, designing, construction, starting project, expected completion, in the following boxes.</i> | | | | | |
| Summer 2024 | Fall 2024 | Winter 24-25 | Spring 2025 | Summer 2025 | Fall 2025 |
| | | | | | |

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- 5. Priority consideration will be given to proposals from applicants serving/and or located in communities of Marin County that are most impacted by social and economic inequities due to race, income level, gender, identity, religion, immigration status, disability, age, sexual orientation, or zip code. Complete the table below for applicants who meet the requirements for one or more of these underserved communities. If none, leave blank.**

| Name of Applicant | Limited Resource Farmer or Rancher ¹ | Beginning Farmer or Rancher ² | Socially Disadvantaged Farmer or Rancher ³ | Veteran Farmer or Rancher | Other ⁴ |
|-------------------|---|--|---|---------------------------|--------------------------|
| | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

¹ Has a total household income [at extremely low income level for a family of four](#), defined in Marin County as \$55,750 (2023)

² Has operated a farm or ranch for 10 consecutive years or less

³ Member of a socially disadvantaged group, including: American Indians or Alaskan Natives; Asians; Blacks or African Americans; Native Hawaiians or other Pacific Islanders; Hispanics

⁴ Impacted by inequity due to gender, identity, religion, immigration status, disability, age, or sexual orientation

- 6. Project Readiness: Describe the stage of planning and design of your project. Describe whether your project will be ready for implementation if funded. For example, is the project fully designed and shovel ready, or do certain details need to be finalized before construction begins?**

- 7. Does your project require additional permits or trigger compliance issues?**

No

Yes. Describe permits required or compliance issues below:

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8. Check the box that applies:

- The project has received funding from external sources.
- The project has not received funding from external sources.

Other Funding Sources: If the project has received funds from sources outside MALT and proposer resources, please list them below:

| Funding Source | Received, Committed, or Pending Review | Funding Amount |
|---------------------------------|--|----------------|
| | | |
| | | |
| | | |
| Total Additional Funding | | |

9. Describe any other expected benefits and/or desired outcomes of the proposed project not listed above (100 word maximum).

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Project Budget: Please list budget line items that directly relate to the project scope. Include an additional page if necessary and attach available quotes.

| Item # | Description | Requested Amount | Other Sources (if applicable) | Total Item Amount |
|------------------------------------|-------------|------------------|-------------------------------|-------------------|
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| Total Requested Grant Funds | | | | |

Project Budget Narrative: Describe the project budget and how the budget line items match with project tasks and intended outcomes and deliverables. Describe any additional sources of funding, including in-kind support (100 word maximum).

Supplemental Information: MALT will ONLY accept the following supplemental materials:

1. One map of the project site. MALT staff are available to assist with the creation of project maps
2. Up to four photos of project site
3. Available quotes as indicated in the Project Budget

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